

**Minutes of the Meeting of Compton Bassett Parish Council
Held on Thursday 10 Feb 2022
At 7 pm in the Benson Hall**

Those Present: Cllr Szczesiak (PS) (Chair), Cllr Waite (LW), Cllr Barlow (JB), Cllr Spencer (HS), Cllr Barnett (PB) D. Zeitzen (DZ) (Clerk), County Cllr O'Neill (AN)

AGENDA

162/21 Apologies for absence Cllr Reis (CR)

163/21 Minutes – Minutes of the Meeting held 13 January 2022 were unanimously approved and signed by PS
Circulated before the meeting

164/21 Declaration of Interest in items on the Agenda None

165/21 Receipt of Public Questions- None

166/21 Finance and Accounts

Bank statement and Income & Expenditure as at 10 Feb £10,263.08

Invoices to be approved

Clerks salary £144.24 & HMRC £2.40

Above all agreed and unanimously approved. **Action: DZ to set payments up, PS to release.**

Internal Auditor 2022 DZ advised the internal auditor is putting her fees up for the first time since 2015 to £60. It was unanimously agreed to continue with Anne Duffield as internal auditor.

Financial Policy The draft revised policy was unanimously approved.

Asset List The updated list was unanimously agreed

Documents item 5 emailed to councillors before meeting

167/21 Matters Arising PB indicated that the parish steward visited on 19 Jan, filled potholes and initiated one mirror metal post removal. The ongoing issues with the other wooden post and mirror that still remains in place is unresolved. In spite of a site visit in 2021 where Matt Perrot (Highway Engineer) agreed that the offending mirror was on the highways and therefore under the purview of Wiltshire Council Highways Department, there has been no instruction to the Parish Steward to remove it as expected. Now a new highways engineer, Becky Chivers, is replacing Matt Perrot the matter will fall under her remit and Ashley has agreed to establish that the mirror and post are positioned on the highway and should this be established he will communicate with Ms Chivers and ask for the mirror to be removed by the Parish Steward on his next visit.

Light Pollution on going

Health & Welfare **Action: HS to attend safe guarding sessions organised by Mark Edwards**

Community Governance Review formal consultation to take place for 12 weeks

Traffic mirrors see above

Emergency Plan **Action: HS to update and coordinate**

Asset list Updated by DZ

Village History Archive LW has submitted a grant application to the Lottery Fund

Road surface AO will forward enquiry to Wiltshire Council

168/21 Planning

PL/2021/08765 18 Compton Bassett Works to a listed building, renovation of

Shed Comments by 4 Nov 2021 No comments from the Parish Council. Still awaiting decision from Wiltshire Council

PL/2021/08969 18 Compton Bassett External repairs comprising replacement of broken tiles on main house roof, replace dormer verge tiles and treat soffits, repainting dormer window frames soffits and eaves, replace front gutter, repoint cracks in front elevation brickwork and re-render side elevation to house using lime plaster. Internal repairs comprising cutting back and replacing area of blow plaster (approx. 1.4 x 3.16 metres) using lime plaster, create loft hatch to allow access for insulation and new sink base unit and new worktop in kitchen. Comments by 23 Dec 2021 No comments from Parish Council. Still awaiting decision from Wiltshire Council

PL/2021/10942 Rosemary Cottage 31, Compton Bassett SN11 8RE Removal of Existing conservatory & single storey extension. New single storey orangery & Two storey extension to rear elevation. Internal alterations to existing building. Adjustment to existing raised platform. New storm porch to the side elevation. Comments by 23 Dec 2021. Comments submitted to Wiltshire Council. Still awaiting decision from Wiltshire Council

169/21 Correspondence Covid updates, Best Kept Village competition, Parish level carbon emission estimator online event, Fraud safety webinar, Wiltshire Council budget public update, Calne Library NHP copy, Impact Community Carbon Calculator, Free Fraud Safety Webinar, Calne Our Community Matters, Wiltshire Council Change of collection date of general waste from 28 Feb
All above previously circulated to councillors and noted

170/21 Feedback from meetings LW and PB VHC meeting work at 18 Compton Bassett should hopefully start next month, installation of broadband/wifi at the village hall is an ongoing project. PS proposed the parish council write to VHC to encourage them to install it. JB seconded this and it was unanimously approved.

Action: DZ to write to chair of VHC

PS chaired the Calne Area Parish Forum on 1st Feb, various topics were discussed including the boundary review, Sustrans, Neighbourhood plan, safe guarding. The next CatG meeting will be on 25 March

171/21 Traffic Consultation On going

172/21 SID Following on from the discussions at the last meeting and further investigation by LW, PS proposed the TWM Mini 300 at £2,572.50 plus VAT is ordered, seconded by JB and unanimously approved. **Action:** LW to order

173/21 Communications **Action:** JB and LW will produce a newsletter at the end of March

174/21 NHP Review PS proposed the review takes place when the new parish boundaries have been confirmed, this was seconded by JB and unanimously agreed.

175/21 Annual Parish Council Meeting and Community/Parish Meeting May 2022 To be held on Wednesday 11 May

176/21 Village Party August 2022 JB and LW, to be confirmed at a later date.

177/21 Litter Pick HS is organising a litter pick as a community project. Details will be put on the village facebook page and the village website

178/21 Calne Running Club Event PS The event will be held on Sunday 21st August, 200 runners are expected to attend.

179/21 Health and Safety Policy and Officer The updated policy was unanimously approved. DZ to remain as health and safety officer
Risk Assessment Policy and Officer The updated policy was unanimously approved. DZ to remain as risk assessment officer. **Action: DZ and PS to go through the parish council records stored at the Benson Hall**

180/21 Councillors Observations JB Clerk's appraisal to take place in April

Date of next meeting: Thursday 24 March 2022

Meeting closed at 9pm