

**Minutes of the Meeting of Compton Bassett Parish Council
Held on Thursday 7 December 2023
At 7 pm in the Benson Hall**

Those Present: Cllr Szczesiak Chair (PS), Cllr Reis Vice Chair (CR),
Cllr Barlow (JB), Cllr Budge (EB), Cllr Waite (LW), Cllr Barnett (PB)
D. Zeitzen (DZ) (Clerk),

Wilts Councillor Ashley O'Neil (AN) present items 84/23- 88/23

AGENDA

78/23 Apologies for absence Cllr Lloyd-Davies (RLD)

79/23 Minutes – The minutes of the Parish Council Meeting held 21 September 2023 and the Minutes of the Extraordinary Meeting held 31 October 2023 were unanimously approved and signed by PS– circulated before the meeting.

80/23 Declaration of Interest in items on the Agenda – DZ 82/23 clerk pay award

81/23 Receipt of Public Questions- None

82/23 Finance and Accounts

- a. Bank statement and Income & Expenditure £11,178.67 as at 30 Nov 2023.
- b. Invoices to pay: Clerk's salary & HMRC payments
Clerk's salary £146.40 and HMRC £28.60 Dec
A. Elmer website £477.00 see 89/23
Clerk ink cartridges £31.78

All unanimously agreed. PS or LW to release payments

- c. Invoices authorised and paid:
Clerk's salary Oct £146.40
HMRC Oct £28.60
Clerk's salary Nov £146.60
HMRC Nov £28.40
RBL annual wreath for war memorial Remembrance Day £20.00
L.Waite Algae remover for war memorial steps £16.80
Wreath and algae remover authorised by email
- d. Clerks' pay scales 2023-24. DZ left room for the discussion. NALC have produced their pay scale for 2023-24. It was unanimously agreed the clerk should receive the new rate of pay for SCP scale no 10, back dated to 1st April.
Councillors unanimously agreed to discuss the pay scale.
- e. Internal auditor 2023-24 It was unanimously agreed to use the same internal auditor (Rita Harris) as used in 2022-23

Documents item 5 emailed to councillors before meeting

83/23 Precept and Budget 2024-25 The budget and precept were discussed

in full. It was unanimously agreed to provisionally set the 2024-25 precept at £8,000.

This will be finalised at the 11 January 2024 meeting, before submitting the precept request to Wiltshire council.

Documents emailed to councillors before meeting

84/23 Matters Arising Parish Steward Visits PB advised the steward no longer has a set date to work in the village, he was last in the village on 27 November. Map of village on going (RLD)

Tree sparrow nesting boxes CR the parish council have previously agreed to make a donation and will be invoiced at a later date

Village Christmas tree see 87/23

Highway matters

Water leak – spring by Rosemary Cottage. Chased Martin Cook for update 14 Nov.

Blocked culvert by bund opposite Woodville - Parish steward to clear re Martin Cook 14 Nov

Flooding Freeth Corner- Reported to Highways who have erected signs, incident no 00128954. Chased Highways 2 Nov and Martin Cook 14 Nov

Flooding Goodenough Corner -Reported to Highways 13Oct, Ditch cleared by CR Complaint sent to Highways 13th Oct re road closure 11 and 12th October re signage. Highways forwarded complaint to Streetworks 13 Oct. No response from Streetworks, chased 16.11.23 **Action: DZ to chase again**

Email sent to Drainage Wiltshire Council 25.10.23 re flooding in Compton Bassett, who said they would follow up Highways.

After discussion, it was unanimously agreed a meeting should be set up between highways engineer Becky Chivers and PS to discuss the issues.

Action: DZ to contact Becky Chivers.

85/23 Planning

PL/2022/06790 Fairholme Farm Compton Bassett SN11 8RB

Full planning permission application for

Situating of a mobile home to provide on site accommodation for our shepherd.

Comments by 10.11.22 Objection submitted by Parish Council

PL/2022/08092 Land adjacent to 53 Compton Bassett, SN11 8RH

Full planning permission application for Erection of dwelling

Comments by 30.11.22 Objection submitted by Parish Council.

Application refused 06.11.23

PL/2023/05511 2 New Cottages, Compton Bassett, Calne SN11 8RE. Proposed driveway. Comments by 04.08.23 No comments from Parish Council

Approved 1st Dec 2023.

PL/2023/06455 2 The Breach, Compton Bassett SN11 8SN Lawful Development Certificate. Proposed porch to front Approved 20.09.23

PL/2023/08203 Full planning permission Cowes, The Courtyard, Buttle Farm, Compton Bassett SN11 8RE Change of use from holiday lets, food preparation and production plus ancillary residential use with extension to form enclosed corridor and greenhouse to unencumbered residential use together with the erection of linking corridor, enclosed main entrance, associated parking and ancillary residential storage.

Discussed at extraordinary meeting on 31.10.23. There were no objections from Parish Council

PL/2023/08204 The Chalk Barn. Removal/variation of conditions. Removal of Conditions 16 and 17 (Tourism Occupancy Restriction Conditions) and addition to plans set out within Informative 1 associated with N/10/00054/FUL relating to details of external elevation treatments and proposed boundary treatments defining residential curtilage. Replace with condition(s) restricting occupancy to over 55's only plus dependent relatives and carers.

Various concerns were raised about application PL/2023/08204, including bringing another residential property to the village would contravene the Compton Bassett Neighbourhood Plan. Councillors were concerned this may set a precedent in the future for the village.

At extraordinary meeting on 31.10.23, a unanimous decision was made by the Parish Council to submit the various comments to the planning department.

86/23 Correspondence Consultation on pre submission draft Wiltshire Local plan, WALC Sept and Oct newsletters, Town and parish council updates from Wilts Council, Calne Area Board meeting 5 Dec, Tax base and info re 2024-25 precept All noted.

Aggressive dog issue, advised being dealt with and dog warden will update with any further information. **Action: DZ to chase for further update**

Overhanging trees and open reach/broadband cables. The parish council has been contacted by a resident with concerns about cables running through overhanging trees. The landowner has been written to; PS has tried to set up a meeting with them but has had no response. Open Reach will only act when damage/fault has occurred.

All correspondence circulated before meeting

87/23 Feedback from meetings

RLD LHFig meeting, speed limit consultation review in progress.

White lining by war memorial due to be carried out (this has now been carried out)

LW VHC Christmas tree has been purchased, the parish council will be contacted for their donation of 50% of cost of tree (maximum of £200)

88/23 Traffic Consultation SID monthly report and placement on going. Speed limit review, Consultation Period Proposed Speed limit changes Compton Bassett from

30th November 2023 – 2nd January 2024.

Auto speed watch device on going

White lining has now been carried out by war memorial, the parish council will receive an invoice of £180 for their contribution towards the cost.

The issue of traffic diversions was discussed. It was unanimously agreed DZ to view One.Network weekly for any diversions etc in the locale that might affect Compton Bassett so parishioners can be warned of any expected influx of traffic.

Action: DZ to set up an account with One.network in name of parish clerk and access weekly for any diversion etc in the locale.

89/23 Website Annual Review EB gave feedback to councillors on his research into other website providers. After discussion of the pros and cons of changing, it was proposed by CR the parish council should continue using the current provider. This was seconded by EB and unanimously agreed.

£40 per month admin fee is paid monthly by standing order.

Invoice for other charges below due for payment

to be paid SSL cert £45 for 12 months, monthly hosting charge £6 per month,

10 email inboxes at £1.80 per month per email address, plus 10 spam filters at £12 per month/10. See 82/23

90/23 Calne Without Parish Council financial distribution Ongoing

91/23 Annual Community Meeting 15 May 2024 2024 **Action:** CR will contact tree sparrow specialist as a potential speaker.

92/23 Neighbourhood Plan Update The current plan is update, however LW, JB and PS have been looking at the way forward with the setting up an independent review body of it within the next 6 months. After discussion it was unanimously agreed representatives from the parish council would meet with Wiltshire Council early in 2024. **Action:** LW to arrange

93/23 Communications LW and JB, newsletter to be published early 2024

94/23 Councillors Observations Request has been received for a Caution Horses sign to be put up in village, to be discussed at January meeting.

Meeting closed at 9pm

Date of next meeting: Thursday 11 January 2024 at 7pm