

**Minutes of the Meeting of Compton Bassett Parish Council  
Held on Thursday 22 June 2023  
At 7 pm in the Benson Hall**

**Those Present:** Cllr Szczesiak Chair (PS), Cllr Barlow (JB), Cllr Budge (EB)  
Cllr Lloyd Davies (RLD), Cllr Barnet (PB) (arrived at item 32/23),  
D. Zeitzen (DZ) (Clerk),

No Members of the public attended the meeting

**AGENDA**

**27/23 Apologies for absence** Cllr Waite (LW), Cllr Reis (CR), County Cllr O'Neil (AN)

**28/23 Minutes** – The minutes of the Annual Parish Council Meeting held 11 May 2023 were unanimously approved and signed by PS– circulated before the meeting

**29/23 Declaration of Interest in items on the Agenda** EB 33/23  
PL/2023/00167 & PL/2022/09749 Yew Tree Cottage, Compton Bassett

**30/23 Receipt of Public Questions-** None

**31/23 Finance and Accounts**

- a. Bank statement, Income & Expenditure Balance as at 21.6.23  
£13,289.96
- b. Audit. Certificate of exemption submitted to external auditors ,  
Received and logged by PFK Littlejohn 20.05.23  
All relevant documents posted on parish council website
- c. Invoices Clerks salary £146.60 , HMRC £8.48 (HMRC credit £19.92 )  
Councillors Handbook £75.00 Kennet Print, Clerk- Stationery £10.03  
Community Emergency Plan handbook £75 Kennet Print,  
£54.29 Refreshments community meeting, approval given at last  
Meeting, paid 18.05.23  
Donation to Bees for Development Trust see item 40/23  
Community First £239.98 see 31/23 e

PS reminded councillors that quotes for any new work/items must be received and approved by councillors before any orders are placed.

- d. VAT refund claim received from HMRC £87.83
- e. Insurance Policy renewal 30 June 2023. Best of 4 quotes Community  
Community First 3 year policy £239.98 per annum. Unanimously agreed  
to insure with Community First for a 3 year period.  
All above unanimously agreed. DZ to set payments up, JB to authorise  
Documents item 5 emailed to councillors before meeting

**32/23 Matters Arising** Parish Steward Visits PB we still have the same steward, he visited the village on 8 June and carried out strimming and filling potholes. Next visit 6 July, any parish steward task requests please contact PB.  
Defibrillator Circuit website details. EB awaiting details. **Action: PS will contact previous councillor that dealt with defib. DZ to contact JM**  
Community Plan circulation – Circulated to councillors.  
Water leak – spring by Rosemary Cottage Ongoing. AN has asked officers to look at possible blocked drain. **Action: DZ to chase. if work unsuccessful contact Wessex Water again.**  
Village Hall Committee update - Ongoing

### 33/23 Planning

PL/2022/06790 Fairholme Farm Compton Bassett SN11 8RB  
Full planning permission application for  
Situating of a mobile home to provide on site accommodation for our shepherd.  
Comments by 10.11.22 Objection submitted by Parish Council  
Decision still pending. **Action : DZ to contact AN to ask for a decision date.**

PL/2022/08092 Land adjacent to 53 Compton Bassett, SN11 8RH  
Full planning permission application for Erection of dwelling  
Comments by 30.11.22 Objection submitted by Parish Council.  
Decision still pending. **Action: DZ to contact AN to ask for a decision date.**

PL/2023/00167 & PL/2022/09749 Yew Tree Cottage, Compton Bassett Alter  
existing outbuilding, replace garage and storage building and associated works.  
Comments by 9 Feb 2023 No comments from Parish Council.  
Revised plans submitted to Wiltshire Council . Comments by 20 March 2022  
Approved with conditions.

PL/2023/02491 14, Compton Bassett, Calne, SN11 8RE Apple tree - reduce and  
thin by 20% and prune away from phone lines No comments from Parish Council  
10.05.23 No objection from Wiltshire Council. Approved

PL/2023/02740 Lower End Farm Cottage, 74 Compton Bassett, Calne, Wiltshire,  
SN11 8SN Conversion of two existing dwellings into one. Removal of existing  
garage and conservatory and construction of new extensions to the front side and  
rear. Comments by 15 May 2023. Comments submitted by parish council

PL/2022/08378 Calne Quarry, Abberd Lane, Abberd, Calne, SN11 8TJ  
Minerals and Waste Application Variation of condition 2 of N/10/03280/WCM  
(Construction of a Field Conveyor and access track, retention of existing sand  
processing plant, stockyard, silt management area, weighbridge & access routes  
to allow sand reserves from Low Lane & Old Camp Farm to be processed at and  
distributed from Sands Farm Quarry)  
Parish Council has requested extension of date for comments until 18.05.23.  
Objection letter submitted to Jason Day, Wiltshire Council. Approved 12.6.23

12, Compton Bassett SN11 8RE Convert existing garage into workshop.  
Comments by 29.06.23. Discussed by councillors, no comments to submit to  
Wiltshire Council. **Action: DZ to advise Wiltshire Council**

Compton Bassett Town and Country Planning Act 1990 s.257 and s.261  
Temporary Diversion of Compton Bassett Footpath 18 and Bridleway 5.  
Due to an error in the previous Temporary Diversion Order for Compton Bassett  
Footpath 18 and Bridleway 5, dated 4 June 2018, Ali Roberts, Definitive Map  
Officer, Wiltshire Council, has drawn up a new Temporary Diversion Order  
correcting the details regarding the planning permission that enables the  
temporary diversion of the above rights of way. Wiltshire Council made the  
corrected Order on 31 May 2023. Comments by 14 July 2023

PS explained due to error in wording this is a correction to order previously drawn  
up 4 June 2018 by Wiltshire Council. It was unanimously agreed the Parish  
Council would ask that the temporary diversion does not come into force until the  
agreed date on which the Freeth Farm sand extraction is to commence following  
Wiltshire Council's certification that the terms of article 2 have been complied  
with.

**Action: DZ to write to Ali Roberts, Wiltshire Council**

ENF/2022/00896 The Old School, Compton Bassett, Calne SN11 8RE  
Alleged unauthorised mature tree cut down to half the original size in a  
Conservation Area.

1 silver birch tree lost due to storms last year, a new one has been planted to replace it. The remaining tree was top heavy so pollarded to ensure it remains stable and encourage new growth. Consent would have been required for tree works, owner reminded by Wiltshire Council. Enforcement case closed.

RLD asked if there was a village map showing the numbers/names of the village properties. **Action: DZ to investigate.**

**34/23 Correspondence** CPRE AGM invitation, Wiltshire Community Foundation grants for community projects, Calne our Community Matters, WALC newsletter, Updated parish steward scheme, Wiltshire Bus Review stakeholders survey.

Calne Without Parish Council request for feedback on their 5 proposals for financial distribution- agenda item 13. PCC rural crime survey  
All circulated before meeting and noted

**35/23 Feedback from meetings** None

**36/23 Traffic Consultation** SID monthly report and placement, Speed limit review, Auto speed watch device. All ongoing. Auto speed watch device for discussion at next parish council meeting

**37/23 Clerk appraisal** It was unanimously agreed JB would carry out the clerk appraisal. **Action: To be carried out before the next meeting**

**38/23 Website Annual Review** **Action: Review to be carried by LW**

**39/23 Calne Without Parish Council financial distribution** Ongoing

**40/23 Annual Community Meeting Wednesday 17 May 2023 Review**

All agreed the presentation Introducing the Amazing Honey Bee by Richard Rickett was most informative and interesting. Thanks to JB for arranging

**Donation** Richard Rickett did not charge for his presentation but said a donation to the Bees for Development Trust would be most welcome. EB proposed a donation of £60 be made. JB seconded this. It was unanimously agreed.

**Date of 2024 Meeting, Wednesday 15 May 7pm** Councillors were asked for suggestions for speakers for next year's meeting

**41/23 Communications** None

**42/23 Councillors Observations** None

**Meeting closed at 8.30pm**

**Date of next meeting: Thursday 10 August 2023 at 7pm**