

**Minutes of the Meeting of Compton Bassett Parish Council  
Held on Thursday 31<sup>st</sup> October 2024  
At 7 pm in the Benson Hall**

**Those Present:** Cllr Szczesiak, Chair (PS), Cllr Lloyd-Davies (RLD), Cllr Waite (LW), Cllr Barnett (PB) Cllr Budge (EB), Cllr Barlow (JB), D. Zeitzen (DZ) (Clerk), County Cllr O'Neill (AN)

No members of public present

**AGENDA**

**24/75 Apologies for absence** Cllr Reis (CR)

**24/76 Minutes** – The Minutes of the Parish Council Meeting held on Thursday 19<sup>th</sup> September 2024 were unanimously agreed and signed by PS  
Circulated before the meeting

**24/77 Declaration of Interest in items on the Agenda** None

**24/78 Receipt of Public Questions** None

**24/79 Finance and Accounts**

- a. Bank statement and Income & Expenditure. As at 30 October 2024  
£11,907.05 Unanimously agreed
- b. Invoices: Clerk's salary £152 & HMRC £38 October, Fuel reimbursement  
Chair re collection of gel sacs etc £24.30 Paid October, authorised by email  
  
Wreath for war memorial £20. Unanimously agreed to pay.  
DZ to set payment up, LW to release.
- c. Budget The budget figures were discussed in preparation for setting  
precept next month
- d. Internal auditor 2024-25 It has been unanimously agreed by email to  
appoint Chrissie Roberts as the internal auditor for financial year 2024-  
2025.

Documents item 5 emailed to councillors before meeting

**24/80 Matters Arising PB** Next parish steward visit 7 November.

A tree felling licence has been granted for Home Wood.

Swindon and Wiltshire Prepared Emergency Contact Hub see 24/84

**Highway matters**

Water leak – spring by Rosemary Cottage. Road will be closed 18<sup>th</sup> November  
daytime for 2 days for investigations to take place by Highways, Wiltshire  
Council

Flooding issue by Austins Farm and the pond. Becky Chivers contacting Wessex  
Water re small temporary pipe that was installed  
Flooding Freeth Corner- being dealt with by Becky Chivers, Highways officer  
Gulley clearing Becky Chivers

**DZ** emailed Becky Chivers for update on above and information submitted by  
LW, also voicing concerns of parish councillors over damage to road and  
potholes. Update Wilts Council land drainage team to CCTV whole of Compton  
Bassett, no date yet but on list of priorities.

16.10.24 Becky Chivers advised still chasing drainage team on update on the CCTV survey of the village drainage system

Flooding 23.09.24, road sweeper requested 24.09.24 and has now attended.  
100 gels sacs collected by PS, along with 2 flood signs and 5 bags of road salt.

## **24/81 Planning**

Planning Inspectorate ROW/3329137 footpath 18 near The Freeth SN11 8RD. Footpath no 18 (part) & Bridleway no 5 (part) Compton Bassett Public Path Temporary Diversion Order 2023. An Inspector will be appointed by the Secretary of State to determine the order. The start date for the order is 8 May 2024. Comments by 06.07.2024. Comments submitted by Parish Council. Order confirmed by Planning Inspector 15.10.2024

PS explained the order has been confirmed by the planning inspector, however, Certain specific requirements have been set out by Wiltshire Council's countryside officer.

These include:

The restricted byway D-F being a minimum of 6metres usable width, but the surfaced section can be 4 metres wide.

Footpath section A-C shall be constructed with a minimum of 2 metres width.

A twin wall 600mm diameter , 6 metre long corrugated pipe with bagged headwalls will be provided at point F as required to link the temporary route to the existing network.

Plus various other requirements.

PL/2024/08100 The Pippins, 35 Compton Bassett, Calne SN11 8RE Proposed felling of ash tree. Comments by 25.09.24. Wiltshire Council approved 09.10.2024

**24/82 Correspondence** Wiltshire Council Climate and Environment update, Wiltshire Climate Alliance Local Green Open Homes event, Town and Parish Council Update, Wiltshire Council latest news – fly tipping etc, Wiltshire Council news – Local plan etc ,Flood warden newsletter, Lyneham Banks update, WALC conference, Electoral registers, Marlborough flood fair, Hedge Church Corner, Verge by Walled Garden House  
All noted.

Circulated to councillors before meeting

## **24/83 Feedback from meetings** None

**24/84 Compton Bassett Parish Council Flood Warden** PB is standing down as flood warden, the role is being taken on by LW.

**Action:** As agreed at September 19<sup>th</sup> meeting, LW will sign the parish council up to Swindon and Wiltshire Prepared Emergency Community Hubs.

Hub supervisor and information officer PS, Snow warden CR, Flood warden LW Welfare officer (at the Benson Hall Dave Coward)

**24/85 Website/emails annual review.** Parish councillors' response to emails. Councillors were reminded to respond to emails, also to let know PS and DZ know if they are unavailable/away.

**24/86 Traffic Consultation** Work on placement of new SID, ASW deployment and pole, plus pole for current SID. Speed watch in the new 40mph zone. ( JB, RLD, LW) LHFig application, list of approved contractors.

Following discussion, it was proposed by JB that the parish council would pay 30% (up to max £600 ) of costs for 2 SID posts. This was unanimously agreed.

**Action:** RLD to attend LHFig meeting on 1<sup>st</sup> November to follow up on the parish council application for 2 poles for the SIDs.

**24/87 War Memorial** Beech hedge at rear of garden requires extensive cut. LW explained the beech hedge at the rear of the war memorial garden is in need of a severe trim. Unfortunately, there are currently problems accessing the hedge.

**24/88 Communications** LW and JB will produce newsletter in November.

**24/89 Village Christmas tree** It was unanimously agreed the parish council would make a donation towards the purchase of the village Christmas tree. (Maximum donation up to £100, or half of cost of tree if tree's purchase price is less than £200)

**24/90 Dates, costs and place of meetings 2025** see dates below. Current charges to parish council £10 per hour.

**Action:** Dates July 2025- March 2026 to be booked. DZ to pass list of dates to LW for booking.

**24/91 Potential visit to parish council meeting of PC Lizzie Wright, Calne Rural Neighbourhood Policing Team.** Unable to attend October meeting

**24/92 Councillors Observations** JB felt cars were going faster through village

**Meeting closed 8.35pm**

**Date of next meeting: Thursday 12<sup>th</sup> December 2024**

**Thursday 9<sup>th</sup> January 2025 Parish Council Meeting 7pm**

**Thursday 13<sup>th</sup> February 2025 Parish Council Meeting 7pm**

**Thursday 20<sup>th</sup> March 2025 Parish Council Meeting 7pm to be held in Conference Room, The White Horse, Compton Bassett**

**Meetings 2025-2026 after Unitary and Local elections 1<sup>st</sup> May 2025**

**Thursday 8<sup>th</sup> May 2025 Annual Parish Council Meeting**

**Wednesday 21<sup>st</sup> May 2025 Annual Community Meeting**

**Thursday June 19<sup>th</sup> 2025 Parish Council Meeting**